

CARLISLE BOROUGH SEWER SYSTEM AUTHORITY

MEETING MINUTES

January 16, 2024

A meeting of the Carlisle Borough Sewer System Authority was held at the Wastewater Treatment Facility on Tuesday, January 16, 2024, beginning at 6:00 p.m. Authority members participating were: Curtis Stevens, Paul Siekert, Ed Hazel and Gary McCormick.

In addition, Brandon Hughey, Attorney from Martson Law Offices, Jamie Shambaugh, P.E. from Gannett Fleming Engineers, and Mark Malarich, Borough Water Resources Director, were present.

Election of Officers

A motion and second was made followed by unanimous approval for the following positions:

Chairman – Ed Hazel

Vice-Chairman – Meghan Anderson

Secretary – Gary McCormick

Treasurer – Paul Siekert

Appointment of Advisors

A motion and second was made followed by unanimous approval for the following positions:

Solicitor – Martson Law Office

Consulting Engineer – Gannett Fleming

Meeting Minutes

A motion and second was made to approve the minutes from the October 17, 2023 meeting. The minutes were unanimously accepted and approved as then presented.

Report from Borough

The expenditures report was reviewed with no questions or comments provided by the Authority.

The Treatment Plant Report was reviewed and a discussion was held about the current compliment of borough staff assigned to work at the wastewater treatment plant.

Mr. Malarich informed members of the status of the Biosolids Management Plan and referred Authority members to watch the Borough's YouTube website for the November 1, 2023 Borough Council Workshop meeting where the four alternatives under consideration for the Plan were discussed with Council. A recording of the meeting can be found at:

<https://www.youtube.com/watch?v=bB12TvY5FaY>

Mr. Malarich reported on the status of the Ridge Street Pump Station #2 upgrade project. E.K. Services, Inc., the contractor for installation of the parallel force main started field activities on January 3rd and is expected to complete the force main installation by the end of June 2024. The stream encroachment permit issued for the project prohibits any work within Letort Spring Run until after April 1st. The first two contracts have equipment shipment delays and equipment probably won't arrive until sometime in late winter 2024.

Report from Solicitor

There was a discussion concerning the potential transfer of ownership of the Post Road Compost site from the Sewer Authority to the Borough. Mr. Brandon Hughey asked the Authority for a timeline and the Authority directed him to proceed with preparing the necessary paperwork for a property transfer while retaining an easement for the portion of the parcel under which the regional sanitary sewer interceptor is located.

Report from Consulting Engineer

Mr. Jamie Shambaugh presented two Sewage Facility Planning Module requests from tributary municipalities that needed to be ratified.

- Waterford Lot 1. Proposed commercial establishment (Ice cream parlor) in Silver Spring Township on Waterford Drive with projected 1,460 gpd of new flow.
- Alexander Spring Road Hotel. Proposed commercial establishment (hotel) in South Middleton Township off Alexander Spring Road with projected 6,433 gpd of new flow.

A motion was made to approve, both modules, seconded and unanimously approved.

Old Business

There was no old business.

New Business

There was a discussion on possible methods the Borough and other central Pennsylvania municipalities could undertake to attract individuals to work in the wastewater treatment field.

Public Comment

There was no public comment.

Adjournment

With no other reports or business to conduct a motion to adjourn was seconded. All were in favor and the motion was unanimously approved. The meeting was adjourned at 6:45 pm.

Secretary

Mark A. Malarich

Recorder of Meeting Minutes